ALEXANDRIA TOWNSHIP
Mechanical Permit

610 Fillmore Street
P.O. Box 445
Alexandria, MN 56308
Phone: 320/759-5300
Fax: 320/763-5320

Site address:_____
_____
Name:_____
Mailing Address:_____
_____
Parcel No.:_____
Bldg Permit No.:_____
Est. Completion Date:_____
Estimated Cost:_____

Permit No._____
Date Issued:_____
Permit Fee:_____
State Surcharge:_____
County Fee:_____

TOTAL FEE:_____

The undersigned hereby represents upon all of the penalties of law that all statements herein are true and that all work herein mentioned will be done in accordance with the State of Minnesota Mechanical Code.

By:_____   Approved:_____   Date:_____
(*Please type or print legibly*)   *Building Official*

Signature:_____   Date:_____

CONTRACTOR INFORMATION

Name:_____ License No.:_____
Address:_____
City:_____ State:_____ Zip Code:_____
Contact Person:_____ Phone:_____ Fax:_____
Comments:_____

BUILDING USE

Single Family	2-Family	Multi-Family	Townhouse	Commercial	Industrial	Institutional	Tax-Exempt	Accessory	Miscellaneous Structure
☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

TYPE OF INSTALLATION

New ☐   Addition ☐   Remodel ☐   Temporary ☐   Replacement ☐   Emergency Replacement ☐

Building Heat Loss Total:_____Btu/h   **Building Heat Gain Total**:_____Btu/h

NOTE: Buildings over 145,000 Btu/h loss, 60,000 Btu/h gain, or 3000 square feet in area shall require heating and cooling load calculations be submitted with permit request.

MECHANICAL EQUIPMENT

Forced Air Furnace ☐   Hot Water Boiler ☐   Unit Heater ☐   Wall Furnace ☐   Heat Pump ☐   DX Cooling ☐
Cooling Unit ☐   Gas Fireplace ☐   Wood Fireplace ☐   Gas Log Lighter ☐   Other_____

EQUIPMENT CAPACITY

Heating Equipment	Quantity	Input Btu/h	Output Btu/h	Cooling Equipment	Quantity	Tons	CFM

FUEL USED FOR HEATING

Natural Gas ☐   L P ☐   Dual Fuel ☐   Fuel Oil ☐   Electric ☐   Heat Pump ☐   Wood ☐   Pressure ☐

VENTING OF HEATING EQUIPMENT

"B" Vent ☐   "BW" Vent ☐   "L" Vent ☐   Class "A" Masonry ☐   Class "A" Metal ☐   Plastic Condensing ☐   Other:_____

COMBUSTION AIR INTAKE

None ☐   Air From Outdoor ☐   Air From Within Building ☐   Other:_____

VENTILATION SYSTEMS

Bathroom Exhaust ☐   Heat Recovery Ventilator ☐   Kitchen Exhaust Hood ☐   Other:_____

ENERGY CODE REQUIREMENTS

Option A ☐   Option B ☐   Make-Up Air Inlet Size:_____   Other:_____

COMMENTS:
_____
_____
_____