

ALEXANDRIA TOWNSHIP  
P.O. Box 445  
Alexandria, MN 56308  
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# APPLICATION FOR UTILITY PERMIT ON TOWNSHIP ROAD RIGHT-OF-WAY

Name of Applicant \_\_\_\_\_

Address \_\_\_\_\_

Name of Contractor \_\_\_\_\_

Address \_\_\_\_\_

Application is hereby made for permission to place, construct and thereafter maintain a utility on or across township road right-of-way in the following described location:

Location \_\_\_\_\_

Underground \_\_\_\_\_ or Aerial \_\_\_\_\_

Located approximately \_\_\_\_\_ feet from centerline on the (East, West, North or South) side of the township road. (Please attach map or sketch).

## I. AERIAL CONSTRUCTION

General Description \_\_\_\_\_

\_\_\_\_\_

Voltage \_\_\_\_\_ No. of Conductors \_\_\_\_\_ Size \_\_\_\_\_

Minimum Height of Conductor \_\_\_\_\_ Along Highway \_\_\_\_\_ Over Highway \_\_\_\_\_

## II. UNDERGROUND CONSTRUCTION

General Description \_\_\_\_\_

\_\_\_\_\_

Voltage \_\_\_\_\_ No. of Conductors \_\_\_\_\_ Size \_\_\_\_\_

Depth from surface \_\_\_\_\_

Method of installing under roadbed: \_\_\_\_\_ Open Trench \_\_\_\_\_ Jacking \_\_\_\_\_ Boring \_\_\_\_\_

**III. GENERAL**

Work to start on or after \_\_\_\_\_

Approximate time necessary to complete work \_\_\_\_\_

Will detouring of traffic be necessary \_\_\_\_\_

If yes, describe routing \_\_\_\_\_

**SEE PAGES 3 & 4 FOR REGULATIONS**

I, We, the undersigned, herewith accept the terms and conditions of the regulations of the Township Engineer and agree to fully comply therewith to the satisfaction of Alexandria Township. The applicant further agrees to assume all liability for, and save the Township harmless from, any and all claims for damages, actions or causes of action arising out of the work to be done under this application and permit.

Dated: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_

Co-Applicant's Signature: \_\_\_\_\_

**AUTHORIZATION OF PERMIT**

In consideration of his/her/their agreement to comply in all respects with the regulations of Alexandria Township covering such operations, permission is hereby granted for the work to be done as described in the above application, said work to be done in accordance with Special Provisions required as hereby stated:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

It is expressly understood that this permit is conditioned upon replacement or restoration of the township road to its original or to a satisfactory condition. It is further understood that this permit is issued subject to the approval of any authorities having joint supervision over said street or highway, if any.

Dated: \_\_\_\_\_ Authorized by: \_\_\_\_\_

Alexandria Township Engineer

**GENERAL**

1. Utility. Under this order, "utility" shall mean and include all privately, publicly or co-operatively owned communication lines and facilities, any systems, lines and facilities for the distribution and transmission of electrical energy, oil, gas, water, sewer, steam and other pipe lines, railways, ditches, flumes or other structures which under the laws of this State or the ordinance of any village or city may be constructed, placed or maintained across, along or on the township road right-of-way. Dependent upon the meaning intended in the context, "utility" shall also mean the utility company, inclusive of any wholly owned subsidiary.
2. Except as otherwise permitted, utility construction and relocation on township road right-of-way shall not be commenced until an application for a Permit has been made and such Permit granted. The Permit sketch shall show the location of the proposed utility with reference to township road centerline. A copy of the sketch shall be provided for each such Permit.
3. All waterways and lines of drainage shall remain operative.
4. Wherever topsoil and sod are disturbed, they shall be replaced and maintained satisfactorily until the turf is established.
5. The utility and installation shall not interfere with any existing utility facilities on the township road right-of-way.
6. When necessary, barricades, warning devices and flagmen shall be provided by the utility during all phases of their construction and maintenance operations on township road right-of-way.
7. The utility shall assume all liability for, and save the Township, its agents and employees, harmless from, any and all claims for damages, actions or causes of action arising out of the work to be done herein and the continuing uses by the utility, including but not limited to the placing, constructing, reconstructing, maintaining and use of said utility under this application and permit.
8. The Town Board may require the utility, or its contractor, to furnish a deposit in the form of a certified check, a surety bond or corporate undertaking, in favor of the Town Board, for any expense incurred by the Township in the repairing of damage to any portion of the township road right-of-way caused by work performed under a Permit, including any out of the ordinary engineering supervision and inspection expense provided by the township. In those instances wherein a deposit is required, the amount of the deposit shall be specified on a case by case basis. If a check is furnished, any monies remaining over and above such expense shall be returned to the applicant.
9. The Permit as issued does not in any way imply an easement on private property.
10. The installations shall be made in conformity with all applicable laws, regulations and codes covering said installations. All installations shall be made in conformity with regulations of governmental agencies for the protection of the public.
11. Upon completion of an installation, the utility shall restore the township road right-of-way to its original condition. The utility shall then notify the township engineer of the completion of the work so that inspection can be made to determine its acceptability.
12. If the Township shall make any improvements or change on all or any part of its right-of-way upon, over, under or along the township road then and in every case the applicant herein named shall, after notice from the Township Engineer or his authorized agents proceed to alter, change, vacate or remove from township road right-of-way said works necessary to conform with said changes without cost whatsoever to the township.

## **PERTINENT REGULATIONS**

1. Installation of pipe under concrete or high type of bituminous pavements to be done by jacking or boring.
2. When trenching across surfaced roads, material excavated must be piled separately.
3. All back-filling must be performed in an approved manner and be placed in 6" layers and thoroughly tamped and material must be flush and even with the road surface when finally in place.
4. If pavement or roadway is damaged, same shall be restored to original condition.
5. Concrete pavement to be replaced according to State specifications.
6. If settlement occurs or excavation caves in so that replaced materials settle (bituminous mat or concrete base), same shall be restored to its original condition.
7. No pole anchors, anchors, braces or other construction to be put on roadway shoulder or slope.
8. No driving onto road from ditch or driving on shoulders where damage will occur.
9. When an installation is made by jacking or boring, a pipe or casing of larger dimension must be used to encase the service pipe, unless otherwise authorized.